



SCI-Diabetes –‘Handy Hints’ for new users

- **Recording Information** - Have a good look around the system to decide which screens you want to use and where you are going to record information - see template below which we use as an initial guide for different scenarios. There is the ability to enter a vast amount of information but in reality you are likely to use only a few of the screens.
- **Recording Medication** - Decide as a team where you are going to record medication - we have gone for specialist prescribing screen - initially this takes a bit of getting used to but once current medications are recorded they are easy to edit.
- **Screen Default** - Decide as an individual which screen you want the system to default to once you've searched for a patient e.g. Paediatrics or clinical comment record - use the default button on your toolbar to set this.
- **Set your favourites list** - You'll soon work out which screens you use all the time and those which you rarely use - set up your favourites list accordingly, it makes it much easier to use in clinic.
- **Entering Data - Remember to click the contact button on toolbar so that you can enter data.**
- **SSG registration** – You can record if the patient consented for SSG register on paediatric screen.
- **School Details** - Adding the school details is straightforward - the box with contact details will auto fill once you've clicked on the identified school.
- **Coeliac screening**- Note that this information isn't pulled from labs (due to different lab tests / reporting) so this needs to be entered manually.
- **Audit** - Worth having a good look at this function - particularly useful in identifying cohorts of patient- eg those not reviewed for x months, those with HbA1c in any given range, or those in specific age group - this is of real use to teams who are unable to do this easily at present.
- **Pumps** – You can record when pump started on 'Treatment type' and detailed pump info on pump monitoring page (only just live so still needs a bit of work).

Please remember that SCI-diabetes is a work in progress and issues raised are being addressed all the time. As SCI-diabetes continues to develop feedback from users is essential to guide further refinements.

If you have any comments or feedback please contact vicky.alexander@nhs.net or stevepadcoordinator@gmail.com and we will collate this and feed it back to the SCI-Diabetes development team.

Integration of SCI-diabetes into clinical service

Scenario	Screens used	User	Comments
New patient	Enrol patient (main menu /patient list / management / enrol patient) Diagnostic admin form Info about auto antibody status can be entered on lab results screen		
Annual review	Paediatric screen (incl DRS) Glycaemic control Specialist prescribing Treatment type for CSII Pump screen (still needs work) Insert comment Finalise contact Publish letter		
Out-reach clinic	Paediatric screen Glycaemic control Specialist prescribing Pump screen Insert comment Finalise contact Publish letter		
Nurse-led clinic	Paediatric screen DSN screen Specialist prescribing Pump screen Insert comment		
Telephone / other OP contact	DSN screen Specialist prescribing +/- glycaemia +/- acute complications +/- pump screen		
Education/training	Patient education –level 1/2/3 Advice History screen		
Dietetic review	Patient education –level 1/2/3 Advice History screen		
Emergency admission	Acute complications		
Letters	Clinic letter – paediatric Travel letter insulin		
Audit	Population overview Regional comparison Patient audit		